

Minutes

Thursday, 14-Nov-2019, 12 pm EDT

Attending/ présent :

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|---|--------------------------------|----------|----------------------------|------------------------------|----------|
| President | Kim Strong(KS) | | Councillor-at-large | Robert Sica(RS) | √ |
| Vice-President | Marek Stastna(MS) Chair | √ | Councillor-at-large | Iain Russell(IR) | √ |
| Past-President | Paul Kushner(PK) | √ | Councillor-at-large | Aldona Wiacek(AW) | |
| Rec. Secretary | Fred Conway(FC) | √ | Councillor-at-large | Felicia Kolonjari(FK) | √ |
| Corresp Secretary | Diane Pendlebury(DPe) | √ | Councillor-at-large | Laura Bianucci(LB) | √ |
| Treasurer | Amir Shabbar (AS) | √ | Councillor-at-large | Bruce Sutherland(BS) | √ |
| Councillor-at-large Dir. of Publications | Douw Steyn (DS) | √ | Executive Director | Gordon Griffith(GG) | √ |
| Councillor-at-large SC co-chair | Timothy Merlis(TM) | | LAC 2020 | Bruce Angle (BA) | √ |
| Councillor-at-large SC co-chair | Clark Richards(CR) | √ | LAC 2021 | David Fissel (DF) | √ |
| | | | LAC 2022 | Yanping Li (YL) | √ |

Agenda Attachments /Pièces jointes à l'ordre du jour

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| 1_Agenda_CMOS_Council_2_SCMO_2019-11-14 | 10b_Vice-Pres_Activity Report_CMOS_Council_2- |
| 2_Draft Minutes_CMOS_Council_1_2019-09-19 | 10c_Dir_Exec_Activity Report_CMOS_Council_2- |
| 4a_LAC 2020 Activity Report CMOS Council Mtg November 14 2019 | 10d_Treasurer_Activity Report_CMOS_Council_2- |
| 4b_Update on CMOS 2021 Congress - Nov 2019 | 10f_CorSec_Activity Report_CMOS_Council_2- |
| 5_Minutes CMOS Centre Chairs and Membership Meeting 2 - 2019-11-07 | 10g_PastPres_Activity Report_CMOS_Council_2- |
| 6_CMOS Operational Policy - 2019-11-14. | 10h_Dir_Pub_Activity Report_CMOS_Council_2- |
| 9_Partnership_MOU_RMetS_CMOS_FINAL | 11_CMOS ANNUAL CYCLE OF ACTIVITIES-NovtoJan |
| 10a_Pres_Activity Report_CMOS_Council_2 | 12_Action_Items_for_CMOS_Council_2 |

Acronyms Used :

| | |
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| CMOS-CCMC | CMOS Centre Chair and Membership Committee |
| SC | CMOS Scientific Committee |
| SPC | Congress Science Program Committee |
| SPEC | CMOS School and Public Education Committee |
| UPEC | CMOS University and Professional Education Committee |
| ECCC | Environment and Climate Change Canada |
| DFO | Dept of Fisheries and Oceans |
| NRCan | Natural Resources Canada |
| PSC | CMOS Private Sector Committee |
| CGU | Canadian Geophysical Union |
| FIC | CMOS Finance and Investment Committee |
| ARCCU | CMOS SIG Atmospheric-Related Research in Canadian Universities |

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| 1. | Approval of Agenda / Adoption de l'ordre du jour. Motion to adopt . (FC/DS). Carried. |
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CMOS Council 2019-20 Meeting #2 2019-11-14
Procès-verbal du Conseil de la SCMO 2019-20 Réunion #2 14-11-2019

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| 2. | Minutes of Council Meeting #1/Procès-verbal de la réunion du Conseil #1 Approval moved (FC/PK). Carried. |
| 3. | Minutes of Executive Meeting #2/Procès-verbal de la réunion du Exécutif #2 Some members felt that these minutes were not ready for consideration by Exec members of Council. Motion to defer to Exec_3 (FC/PK) – carried. |
| 4. | Congress and Congress Committee Update / Mise à jour du Congrès et des comités du Congrès |
| 4(a) | <p>CMOS 2020 Ottawa - Attachment #4a (BA) BA summarized the activity report (see attachment).</p> <ul style="list-style-type: none"> • Science Program : PK noted that the SPC call referred to a date of 28-Nov rather than the 22-Nov indicated in the report. BA undertook to clarify with the SPC. • MS suggested that NSERC program officers should be invited to the Congress. BA concurred, asking for contact information • MS relayed a CCMC suggestion that Science Fair winners be invited to deliver a poster; BA to raise with LAC • AS asked for assurance that Session Chairs would receive abstracts and confirm inclusion in Session with SPC : BA to relay to SPC <p>BA presented proposed registration fee schedule (in attachment for Council approval).</p> <ul style="list-style-type: none"> • PK asked why higher than Halifax Congress fees with no Parsons-Patterson Luncheon in 2020 <ul style="list-style-type: none"> ○ BA noted that costs are higher in Ottawa, and Luncheon savings are already considered. Budget is now \$385/person for food (banquet, icebreaker and breaks) <p>Motion (FC/PK) that Council approves the proposed registration fee schedule. Approved. BA made further comments</p> <ul style="list-style-type: none"> • Draft letters to proposed plenary guests will be ready by the 27-Nov LAC meeting, as will the call for abstracts. Considering inviting the Provincial Minister of Environment. • Considering inviting an Algonquin elder. Members noted that calling such participation a blessing could be controversial as a religious matter, though the format could not be dictated. GG noted that presenting it as a « Welcome » would be non controversial. • Some LAC leads still to be found, and still looking for contacts with NRC and Public Safety <p>BA was congratulated for his work and that of the LAC</p> |
| 4(b) | <p>CMOS 2021 Victoria - Attachment #4b DF summarized his report. He noted that food would be a major part of the Congress costs, and that estimates for AV support were worrying.</p> <ul style="list-style-type: none"> • GG advised meeting that confirmation had just been received from Carl Mitchell of CGU that CGU would go ahead with co-sponsoring the 2022 Saskatoon Congress as previously agreed via MOU, rather than looking to the Victoria Congress (background in President’s Activity Report). • MS noted that DF had done great work in investigating CGU co-sponsorship |
| 4(c) | <p>CMOS/CGU 2022 Saskatoon YL reported that an LAC is being formed with CGU : they are investigating venues and entertainment possibilities. There has not yet been any discussion of a Congress theme.</p> |
| 4(d) | Discussion of Parsons-Patterson Lunch/ Discussion du Déjeuner Parsons-Patterson |

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| | <p>Moved by PK on behalf of the CMOS Congress Committee, seconded by AS that the Parsons-Patterson no longer be a mandatory part of CMOS Congresses. Approved.</p> <p>PK:</p> <ul style="list-style-type: none"> • Congress Committee is concerned about the consequent length of the Awards portion of the CMOS Banquet. Format at IUGG did work. Committee will consider the issue at its Dec meeting, planning explicit guidelines • Rationale of change is the cost and logistical challenge of the luncheon for departmental awards (not CMOS awards), with no explicit departmental support. |
| 5 | <p>Centre Chairs and Membership Committee Meeting #2/Réunion #2, Comité des presidents des Centres et de l'adhésion (Attachment/pièce jointe 5)</p> <p>MS reported that attendance was sparse. CCMC members suggested Science Fair winner participation at the Congress; were happy with plans for the Tour. He also advised that SPEC is being relaunched (new members found).</p> <p>GG advised that new CMOS promotional material is available (postcard, leaflet, stickers) on request from Centres, and a new slide deck.</p> |
| 6 | <p>CMOS Operational Policy/Politique d'opération financière de la SMOC (att/p.j. 6).</p> <p>AS presented this draft policy. Comments from meeting</p> <ul style="list-style-type: none"> • Reference to "invoice" rather than a more general financial term • Combination/simplification of bullets on negotiation with gov't departments • Possible involvement of FIC in budget process <p>New Action Item C2.1: AS/GG to review draft with comments and present to Exec_3</p> |
| 7 | <p>Tour Speakers 2019-2020/ Conférencier itinérant 2019-20</p> <p>MS – KS has finalized arrangements – see her report (att/p.j. 10a). Gov't departments will provide speakers – different ones in each region to minimize travel, but the presentation will be the same, on the 2019 Canada's Changing Climate Report, using the same standard deck. Centres have been informed and planning is underway. DPe has made contacts to arrange dates.</p> |
| 8 | <p>Position on Climate Change/ Enoncé de position sur le changement climatique</p> |
| 8(a) | <p><i>Endorsement of AMOS statement on International Cooperation and Data Sharing in Meteorology and Oceanography</i></p> <p>CR advised that the SC is still reviewing the statement and will report to Council</p> |
| 8(b) | <p><i>Proposal for a joint CMOS and AMOS working together to issue a joint statement on the recently released IPCC Special Report on Oceans and Cryosphere</i></p> <p>PK: Issue arose from recent discussions with AMOS</p> <p>CR: open to bring proposal to SC, but workload is a problem so no quick turnaround</p> <p>PK offered to ask AMOS to take the lead on some issues; CR: would appreciate help in dealing the AMOS.</p> <p>DS: need to acknowledge formally the proposal from AMOS</p> <p>New Action Item C2.2: MS to follow up with acknowledgement to AMOS.</p> |
| 9 | <p>Memorandum of Understandings Updates/ Mise à jour des protocols d'ententes</p> <p><i>CMOS – Royal Meteorological Society - Attachment #9</i></p> <p>GG: final draft presented to Council for approval</p> |

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| | Moved by DPe, seconded FC, that Council approves the draft MOU and authorizes the President to sign for the Society. Carried. |
| 10 | Executive Reports / Rapports executives |
| 10a | <i>President / Président, - Attachment/p.j. 10a.</i> MS reviewed the report. Comments: <ul style="list-style-type: none"> • FK: how to apply for a government job would be an interesting Congress presentation • PK (Chair of ARCCU): ARCCU will discuss relations with other CMOS committees such as UPEC at upcoming exec meeting. |
| 10b | <i>Vice President / Vice-président, - Attachment/p.j. 10b</i> MS: <ul style="list-style-type: none"> • Summarized recent CCMC meeting (minutes in att 5). Attendance was poor. Some items of interested previously mentioned (e.g. Science Fair winners and Congress). • call for Committee updates issued but poor response so far. • Recent visit to France found poor awareness in Canada of opportunities from Canadian and French funding agencies. Might be useful to invite Canadian agencies to Congress; good to keep members up to date • Statistical review of CMOS membership complete and in activity report: <ul style="list-style-type: none"> ○ will now consider what would interest the large Student and Retired groups ○ concerned about very small Centres, especially those that never attend CCMC Comments: <ul style="list-style-type: none"> • AS: CMOS doing much for students, need to consider retired members • FK: participation by gov't employees disappointing. Likely driven from top, and budget issues create limitations of the number of employees attending Congresses • BA: have met with dept. Assistant Deputies, but little can be done. AgCanada call for conference attendance is in Oct, for the year to follow. • DPe: suggest encouraging departments to encourage local (Canadian) conference attendance New Action Item C2.3: MS/KS to write to ECCC/DFO suggesting encouragement of local conference attendance. |
| | DPe leaves meeting. |
| 10c | <i>Executive Director / Directeur exécutif – Attachment 10c</i> GG: <ul style="list-style-type: none"> • Council Information for website – still seeking photo and bio for each Council member. |
| 10d | <i>Treasurer / Trésorier - Attachment 10d</i> AS: <ul style="list-style-type: none"> • Society not in good financial shape. Current balance is negative, with expenses exceeding revenue for Jan-Sept 2019 • Suggestion: cease accepting AMEX cards for payment as charges are high Discussion: this action (dropping AMEX) is within the Exec Director's discretion |
| 10f | <i>Corresponding Secretary/Secrétaire de correspondance-Attachment 10f</i> Moved (by PK, seconded DS) that Council approves the new members noted in this report. Carried. |

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| 10g | <p><i>Past President / Président sortant – Attachment 10g</i></p> <p>PK noted work of Nominating Committee for 2020-21, as Executive moves to Halifax. Also noted new AMS fee schedule, which asks members to pay a fee based on a self-identified salary bracket, as an effort to address financial hardship. AS noted that the recent report to the AGM about fees for retired members showed comparability with AMS schedule at that time.</p> | | | | | | | | | | | | | | | | | | |
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| 10h | <p><i>Director of Publications / Directeur des publications – Attachment 10h</i></p> <p>DS:</p> <ul style="list-style-type: none"> • Sarah Knight, Bulletin Editor, has resigned effective 31-Dec. • Plan in place for replacement, with interviews to be done by DS, GG, and Sarah. • The job has been advertised, with 28-Nov the closing date for applications. Have 12 so far, plus 3 more today. A short list will be interviewed by telephone. • Target for a replacement is Jan. | | | | | | | | | | | | | | | | | | |
| 11/ 12 | Items dropped due to time (2:20 pm) | | | | | | | | | | | | | | | | | | |
| 13 | <p>Adjournment/Ajournement</p> <p>Moved by FC, seconded DS, that Council_2 be adjourned. Carried</p> | | | | | | | | | | | | | | | | | | |
| | <p>Upcoming Meetings 2019-2020 / réunions à venir 2019-2020</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Executive Committee</th> <th style="width: 33%;">Centre Chair & Membership Committee</th> <th style="width: 33%;">Council</th> </tr> </thead> <tbody> <tr> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> </tr> <tr> <td>December 12</td> <td>January 09</td> <td>January 16</td> </tr> <tr> <td>February 13</td> <td>March 05</td> <td>March 19</td> </tr> <tr> <td>April 16</td> <td>May 24</td> <td>May 24</td> </tr> <tr> <td></td> <td></td> <td>AGM May 26</td> </tr> </tbody> </table> | Executive Committee | Centre Chair & Membership Committee | Council | Thursday | Thursday | Thursday | December 12 | January 09 | January 16 | February 13 | March 05 | March 19 | April 16 | May 24 | May 24 | | | AGM May 26 |
| Executive Committee | Centre Chair & Membership Committee | Council | | | | | | | | | | | | | | | | | |
| Thursday | Thursday | Thursday | | | | | | | | | | | | | | | | | |
| December 12 | January 09 | January 16 | | | | | | | | | | | | | | | | | |
| February 13 | March 05 | March 19 | | | | | | | | | | | | | | | | | |
| April 16 | May 24 | May 24 | | | | | | | | | | | | | | | | | |
| | | AGM May 26 | | | | | | | | | | | | | | | | | |

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Action Items from CMOS C-2

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| C2.1 | AS/GG | Review draft of CMOS Operational Policy with comments and present to Exec_3 | |
| C2.2 | MS | Acknowledge AMOS proposal for a joint statement on the recently released IPCC Special Report on Oceans and Cryosphere | |
| C2.3 | MS/KS | Write to ECCC/DFO suggesting encouragement of local conference attendance. | |

Outstanding Action Items from CMOS C-2

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| E2.3 | DS | Discuss with Taylor & Francis the implementation of the publication sharing process in the proposed MOU with the Royal Meteorological Society. | Awaiting response from T&F |
| E2.4 | MS | Discuss draft CMOS Membership Code of Conduct with CCMC. | Done; will remind to champion |
| E2.5 | Exec | Consider possible sponsors for CMOS participation in Project Atmosphere. | Status (KS): more suggestions welcome. Denis Bourque will send to CMOS membership after we hear from PSC. Douw suggested https://www.desmogblog.com/jim_hoggan |
| E2.6 | KS | Discuss draft Project Atmosphere co-sponsorship text with PSC. | Status: closed. Updated text and sent to PSC. Asked for feedback by November 18. |
| E2.7 | PK | Take lead in collection of bios of CMOS Councillors for posting on CMOS website. | Progress. Lead with GG |
| C1.1 | KS/GG | Finalize the postcard (update Bulletin reference, add active links for social media icons). Arrange for translation to French. Distribute to Centres, etc. | Closed |
| C1.2 | KS | Approach identified candidates for 2020 Touring Speaker role. | Status: closed. ECCC has agreed |

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| | | | to provide CMOS Speakers on the topic of the 2019 Canada's Changing Climate Report. Western Tour: Greg Flato (B.C.), Barrie Bonsal (Prairies) Eastern Tour: Nathan Gillett (Quebec – willing to do the talks in French); Chris Derksen, Elizabeth Bush or Xuebin Zhang (Ontario, Atlantic provinces) |
| C1.3 | KS/PSC | Review AMOS Position Statement on International Cooperation and Data Sharing Agenda and recommend re. endorsement. | Status: closed. No objections |
| C1.4 | KS/SC | Review AMOS Position Statement on International Cooperation and Data Sharing Agenda and recommend re. endorsement. | Status: awaiting response from SciCom. |
| C1.6 | Exec | Review CMOS bylaws and Committee Terms of Reference to determine the appropriate process/lead for processing Society Memoranda of Understanding. | Done (GG): No reference in bylaws. External Relations Committee best fit to manage MOUs. |
| C.1.7 | GG | Seek legal advice re. implications of adopting a membership code of conduct. | Postponed at E2. |
| E1.2 | MS | Present student postcard draft to CMOS-CCMC and follow up with Ellen Gute and KS. | Closed |
| E1.3 | GG | Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020). | |
| E1.5 | DPe | Add “CMOS Green Initiative” to agenda for Sept Council meeting, to be led by GG and PK, to assess interest in pursuing this. | |
| 2018-19AGM.2 | Exec | With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more | Open |

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| | | years of data to better inform a decision on whether or not to continue to waive the student membership fee. (Executive Committee). | |
| 2018-19C5.2 | GG | Draft an operational policy for CMOS financial planning and spending, including the audit policy, for the Finance and Investment Committee, for consideration by Council in September 2019 | Draft presented at C-2. Dropped with C2.3 |
| 2018-19E7.2 | GG,PK | GG and PK to investigate a hardship fund to support members' dues payments, based on donations to CMOS. | Open. PK reviewed new AMS dues at C2. |
| 2018-19E5.3 | Cor.Sec. | Ensure the application form includes request for contact information of the student applicant's supervisor/program advisor. | In Progress |
| 2018-19E3.3 | GG | Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.) | In works. RMS renewal approved at C-2 |
| 2018-19E2.4 | GG,AM | GG to prepare a support paper for a CMOS Green Initiative, and to discuss with AM. <i>A proposal paper will be drafted for the next Executive Committee meeting, using the Global Reporting Initiative. 15-Nov – GG recommended to have GG and 1-2 Council members assume task.</i> | To be discussed at C1. |
| 2018-19E2.8 | GG | GG to prepare a SOW for a contract with Sarah on CMOS Communications with regard to the upcoming IUGG and ongoing CMOS issues. – <i>In Progress</i> | Dropped with Sarah's Resignation |
| 2017-18.AG3 | GG | Sarah Knight to follow up on writing an article of membership benefits for consultants. | Dropped with Sarah's Resignation |